

Western Nebraska Community College

Intercollegiate Athletics



Student Athlete Handbook

2009-10

Important Phone Numbers

(Note: If dialing from within the WNCC campus, all you need to dial is the last four numbers of the "635" numbers.)

Administrative Services.....	635-6102
Athletics Department.....	635-6151
Bookstore.....	635-6066
Business Office.....	635-6020
Cafeteria (Kitchen).....	635-6179
Career Assessment.....	635-6050
Den (Snack Bar).....	635-6117
Educational Services.....	635-6030
Financial Aid.....	635-6011
Independent Learning Center.....	635-6070
Information/Scottsbluff.....	0 (from inside college 635-3606 from outside college
Library.....	635-6040
Registrar.....	635-6012
Residence Life Coordinator.....	635-6112
Residence Life Front Desk.....	635-6111
Sports Information.....	635-6057
Student Services.....	635-6104
Transcripts.....	635-6012
Writing Center.....	635-6114

WNCC Nondiscrimination Notice

Western Nebraska Community College does not discriminate on the basis of race, color, religion, ethnic origin, gender, age, disability, marital status, or military veteran status, as is defined by law, in employment, admission, or operation of its educational programs and activities, as prescribed by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Executive Order 11246, as amended, sections 503 and 5-4 of the Rehabilitation Act of 1974 and 1975, and other federal and state laws and regulations. Inquiries concerning the application of these laws and regulations to the college may be directed to the College's affirmative action officer, Mr. David Groshans, Human Resources Office, Scottsbluff, NE 69361, (308) 635-6105; or the director, Office for Civil Rights, U.S. Department of Education, Washington D.C. 20201.

Table Of Contents

Process for Becoming a Student Athlete	Page 4
Letter of Intent	Page 4
Student Application for Admission	Page 4
Prior Transcripts.....	Page 4
Class Registration/Assessment	Page 4
Enrollment.....	Page 5
Advisors	Page 5
Financial Aid.....	Page 5
Insurance Coverage.....	Page 6
On-Line Social Networks	Page 6
Training Room Rules.....	Page 7
NJCAA Code of Conduct	Page 7
NJCAA Bylaws.....	Page 10
How to be a Successful Student.....	Page 10
NJCAA Transfer Rules	Page 10
Transferring from Another NJCAA School.....	Page 11
Transferring from Senior College.....	Page 11
Rules Governing Amateur Status.....	Page 11
WNCC Drug and Alcohol Policy	Page 12
Consent to Photograph.....	Page 16
Athletic Drug Statement	Page 17
Signature Page	Page 18

Western Nebraska Community College

Student Athlete Handbook

Western Nebraska Community College instructors, staff and administration are dedicated to student success. This WNCC student athlete handbook is designed to assist student athletes in their orientation to WNCC's policies and procedures and to help them meet their goals and achieve success while attending WNCC. Additional information concerning educational programs, degree requirements, course descriptions, student personnel policies, financial assistance, support services, etc., can be found in the college catalog, student planner and the student financial assistance handbook.

The WNCC athletic programs offers competition in seven intercollegiate sports. The College is a member of the National Junior College Athletic Association and competes in Region IX. The seven sports WNCC offers include men's baseball, basketball, soccer and women's basketball, soccer, softball, and volleyball.

Process for Becoming a Student-Athlete at WNCC

To become a student athlete at WNCC, follow the steps below. Administrators, coaches and advisors are available at any time to answer questions and help students complete the process in a timely manner.

■ Letter of Intent

Complete and sign the National Letter of Intent and/or scholarship agreement form with your respective coach. This letter of Intent is good for one full year; August 1 – July 31. Talking with other NJCAA coaches about transferring while you are under a letter of intent with WNCC could jeopardize your eligibility. Any questions you have regarding the letter of intent system should be addressed to the Athletic Director or the Assistant Athletic Director.

■ Student Application for Admission

Complete the WNCC online admission process. Complete the residence hall contract, and submit the contract along with the \$15.00 activity fee. Activity fee is due at the beginning of each semester.

■ Prior Transcripts

Requests for official college and high school transcripts should be sent to the Admissions Office of your respective institution immediately at the end of the current semester when grades have been posted. Scholarships cannot be granted and athletic eligibility cannot be determined unless all official transcripts have been received. WNCC student-athletes must have ALL transcripts, high school and college (if necessary), turned in to the registrar before he/she is eligible to play.

■ Class Registration/New Student Assessment

Students are required to complete an assessment exam before meeting with an advisor to develop a program plan. This information is used to help place students in the appropriate classes.

■ Enrollment

After meeting with an advisor and having a registration form signed, students may register for classes at scheduled times in Student Services. **Payment for courses is required by the first day of class.** Students who receive financial aid must check with the Student Financial Aid Office to determine if all requirements have been met. Students cannot be certified for eligibility if they owe money to the college. Student-athletes must be enrolled and attending at least 12 credit hours each semester. A maximum of 2 classes (8 hours) may be taken on-line each semester. Additional on-line hours must be approved by the Vice-President of Student Services.

■ Advisors

Following assessment and before registration for classes, students will be required to meet with an assigned advisor to develop a program plan outlining courses needed to complete a career program for job entry or a transfer plan for transferring to a four-year college. General advisors are located on the lower level of the gymnasium. Faculty advisors are located in their respective offices.

■ Financial Aid

Other Financial Assistance

To defray other educational costs, the student athlete is encouraged to apply for additional funding through the Financial Aid Office. Applying for federal aid takes time, and students should apply early, preferably by March 1. Begin by completing the federal financial aid application, which may be obtained from the Financial Aid in Student Services, from high school counselors, or on-line. Additional forms may be requested by the Financial Aid Office. Students should submit accurate information and maintain communication with their financial aid advisor to ensure the financial aid is available before classes begin. Submitting local phone numbers and addresses makes this easier.

Athletic Scholarship – There are certain eligibility requirements that must be met for a student-athlete to maintain his/her athletic scholarship. Student-athletes must maintain a 2.0 cumulative 2.0 grade point average and be enrolled and attending at least 12 credit hours each semester. The scholarship will be revoked if the student-athlete fails to meet these requirements.

Change in Class Registration – Student-athletes who have an athletic scholarship may drop and add classes free of charge during the institution's free drop and add period. Student-athletes are responsible for all charges incurred for dropping or adding classes after this period.

Grants — Grants are awards that do not have to be paid back. The most prominent of the grant money is the Pell Grant.

College Work Study Program — This program provides part-time jobs to assist the student in meeting educational expenses. Pay rates vary according to the job. Because this is earned money, no money is paid back. Studies show that students working up to 20 hours a week display a higher academic success rate than students who do not work.

Upon receiving all requested documents, the Financial Aid Office will assemble the student-athlete's financial aid package and send a notification of financial assistance to the student-athlete. The notification assumes the student athlete wishes to accept all of the aid indicated. If

the student athlete wishes to reject all or part of the aid awards, the notification must be returned to the Student Financial Aid Office. Please remember this money is to be used for educational purposes. Any amount due the school (tuition, fees or books) will be subtracted from any awarded monies.

Loans — Student loans must be paid back. Typically, the student begins repayment once the student either drops below half time or is no longer enrolled. This is a great opportunity for student athletes to establish their own credit rating. Please note that if these loans are not paid back, serious consequences will occur, including poor credit rating, denial of future financial aid, garnishment of wages, lawsuits and more.

For additional information, contact the Financial Aid Office in Student Services.

■ Insurance Coverage

- 1) The WNCC athlete insurance policy will cover only injuries incurred during participation in official varsity games and practices.
- 2) The WNCC athletic insurance police provides secondary coverage. This means that the athlete's personal insurance policy (or the parents' personal insurance) must be filed at the time of a visit to a physician or hospital. Once the personal insurance has stopped paying, WNCC's insurance policy may pay the remainder of the costs.
- 3) The WNCC athletic insurance information form and physical form must be filled out completely and turned in before the athlete will be allowed to practice or play.
- 4) To expedite compensation for bills, student athletes must complete necessary forms, etc., and return them to the head athletic trainer.
- 5) No doctor's visit or surgery because of athletic injuries will be compensated by the WNCC insurance policy unless the athlete informs the head athletic trainer before the visit.
- 6) Student-athletes with organic illnesses not associated with athletic competition may request a referral to a physician from the head athletic trainer; however, any visits to a doctor or subsequent treatment for this matter will not be compensated by WNCC.

■ On-Line Social Networks (My Space, Facebook, etc...)

Many higher education institutions are creating policies for student-athletes who participate in on-line social networks. While you attend school at WNCC, you may participate in these networks. However, you may not have any pictures or yourself or others in WNCC apparel on these pages when acting in a derogatory manner. You may also not have WNCC photos on the pages if there are additional derogatory photos on the page that do not involve WNCC students or staff. Negative comments on your pages about any WNCC students or staff will not be tolerated. If a WNCC employee finds you in violation of this policy, you will be subject to disciplinary actions.

■ Training Room Rules

- 1) The training room is not a lounge area. Athletes should come in for treatment and rehabilitation and then make room for other athletes.
- 2) Profanity or vulgar language will not be used in the training room.
- 3) No towels will be removed from the training room.
- 4) Athletes reporting for treatments must wear shorts and T-shirts.
- 5) Athletes reporting for injury evaluation or treatments should arrive at the training room at least 30 minutes before the start of practice.
- 6) All athletes will be expected to report for treatment and rehabilitation of their injuries at the same time agreed upon by the athlete and the trainer.
- 7) No taping will be done without the athlete first performing a reconditioning program assigned by the trainer or physician.
- 8) No taping will be done later than 10 minutes before practice time. The only exception will be for athletes with late classes who have notified the head athletic trainer in advance.
- 9) No athlete will add or delete steps from the prescribed rehabilitation program.
- 10) No athlete will return to practice or competition before release from the physician or head athletic trainer.

■ NJCAA Code of Conduct

The basic principles of the National Junior College Athletic Association stand for the highest ideals in sportsmanship. One of the primary objectives of competition is to develop and foster respect for fellow participants, coaches, officials and spectators. With this in mind, and since it is fundamental to the continuance of the activities sponsored by the NJCAA that the rights of the majority shall not be jeopardized by the actions of a few, this CODE of CONDUCT has been adopted.

Basic Responsibilities

- 1) Participants shall recognize their responsibility for proper conduct at any tournament, contest or event sponsored by the NJCAA or its members.
- 2) Coaches shall recognize and assume responsibility for the actions of themselves and their team members. Each coach who has participants competing in the event shall be responsible for informing each member of the CODE.
- 3) Should individual, regional, conference or institutional penalties/guidelines require additional sanctions for any of the behaviors listed below, those would take precedence.

Regulations of Conduct

Sportsmanship

Certain standards of behavior are expected of all student athletes and team personnel participating in any NJCAA event. Student athletes are guests at any event, their participation is

a privilege, not a right. Sportsmanship and citizenship are modes of conduct that promote and develop respect for fellow participants, coaches, and teammates. Respect should also be reflected in each student athlete's behavior toward officials and spectators. Every individual participating in any NJCAA event must abide by the following:

1) Behavior Rules

Violent Behavior — Acts of violence or flagrant acts during or related to an athletic contest are not permitted. A violent act is one which physical contact or an attempt to make physical contact occurs, the purpose of which is to damage, harm, intimidate, or otherwise injure a person or property.

Penalty for Violent Behavior — Any player, coach or team personnel who is guilty of leaving his/her sideline, bench or position to participate in violent behavior will be considered a responsible party in such behavior and will be subject to the national fight rule governing their respective sport. Should no such rule exist in the individual sport rulebook, individuals will be subject to the following.

- 1) Immediate ejection;
- 2) A one game suspension to be served during the next scheduled contest during the regular season and/or postseason play. Suspension of student athletes or coaches occurring at the end of the season shall carry over to the next academic year and will be served during the first scheduled contest of that year.
- 3) Should an individual be ejected for violence a second time during a given season, that individual shall be prohibited from participating in any intercollegiate athletics for the remainder of the year.

Nonviolent Unsportsmanlike Behavior — Nonviolent unsportsmanlike behavior during or related to any NJCAA event is prohibited. This behavior includes profanity, vulgar gestures, trash talk and loud or abusive language directed at players, coaches, contest officials and/or spectators.

Penalty for Nonviolent Unsportsmanlike Behavior — Any player, coach or team personnel guilty of non-violent unsportsmanlike behavior is subject to the national rules governing their sport. Should no such rule exist in the individual sport rule book, individuals will be subject to the following:

- 1) Immediate ejection;
- 2) A one game suspension to be served during the next scheduled contest during the regular season and/or postseason play.

Note: Event administrators must report all incidents of unsportsmanlike behavior which result in ejection to their regional director.

Alcohol/Drugs — The use of alcohol/Drugs at any NJCAA sponsored event is prohibited. Any game official having reasonable cause to believe a student-athlete, coach, team official, or other individual participating in an athletic event is using or is sufficiently impaired so as to endanger that individual or other individuals participating in said event by virtue of injury, use of alcohol, or drugs (including but limited to performance enhancing or pain killing drugs) may remove or disqualify said individual from further participation in the sporting event by the following procedure:

Penalty for alcohol/drug use at NJCAA events —

- 1) The game official shall immediately notify the impaired individual and the impaired individual's coach, team captain or other school representative that the official has reasonable cause to believe that said individual is impaired to the extent of being a danger to the individual and/or to other participants and the specific reasons for such belief.
- 2) The game official may then declare the impaired individual disqualified from further participation or suspend from participation for such time as the game official believes necessary for the individual to recover from such impairment.
- 3) In the event the impaired individual objects to the decision of the game official, such decision may be immediately referred to the NJCAA representative, athletic director or their designee in charge of the sporting event, and said representative or other person-in-charge shall make the final determination as to the individual's impairment or lack thereof and the decision of the NJCAA representative, athletic director, or other person-in-charge shall be final and binding with regard to any disqualification, suspension or overruling of the game official.
- 4) Nothing shall, however, prevent the impaired individual or such individual's school from subsequently requesting review of the game official's decision to the NJCAA executive committee. Said executive committee may review the decision of the game official and take such appropriate actions as may be justified and fair to all parties.

Tobacco — The use of all tobacco products shall be prohibited in all practices and athletic events conducted under the auspices of the NJCAA and its member institutions. This rule shall apply equally to all student athletes, coaches, authorized team personnel and other individuals participating in an athletic event.

Penalty for use of tobacco products at NJCAA events — The event official shall immediately notify said individual(s) observed using any form of tobacco product or the aforementioned violation and shall enforce an immediate event disqualification and/or additional penalties prescribed by the national rules governing the sport.

Note — A coach serving a game suspension for any reason shall be restricted to the designated spectator areas and is prohibited from any contact, direct or indirect, with his or her team, assistant coaches and/or bench personnel, before, during, and immediately after the game.

Disciplinary Action

- A) Violations of the CODE OF CONDUCT for national events need to be referred to the National Office of the NJCAA.
- B) The NJCAA Executive Committee shall act as a Board of Appeal. If the decision of the executive committee is challenged, such challenge must be resolved by submission of the issue or issues in question to binding arbitration according to the rules and procedures of the American Arbitration Association and as more fully set out in Article V of the NJCAA bylaws.
- C) The NJCAA executive committee's decision does not prevent or assume other disciplinary action by the violators' college or law-enforcement agencies.
- D) No other appeal procedures are authorized.

E) All other disciplinary action or problems not involving national events, contests, or tournaments, and not provided for in the NJCAA Handbook and Casebook shall be referred to the appropriate regional director and/or conference administrator for decision.

NJCAA Bylaws

The National Junior College Athletic Association has specific rules that govern Junior College athletes, coaches and institutions. You may obtain a copy of the updated bylaws from your respective coach, or the athletic secretary.

How to be a Successful Student

- 1) Attend class regularly and on time. If you miss a session, you are obligated to let the instructor(s) know why and your reasons should be legitimate and reasonable. Get all the assignments you may have missed and find out what material was specifically covered in class.
- 2) It is your responsibility to inform your instructor you will be missing class due to an athletic event. Instructors are not required to make provisions for any make-up tests or assignments if you do not make contact before missing classes.
- 3) Participate in class. Speak up in class. Ask questions, and most of all, pay attention.
- 4) Visit your instructor or advisor. See your instructor before or after class about grades, comments made on a paper, or upcoming tests. Your advisor can help you if you should encounter any personal or academic problems.
- 5) Turn in assignments on time. Make sure your assignments look neat and sharp. Take the time to produce a final product that looks good and shows a caring attitude and pride in your work.
- 6) Earn extra credit if offered. Demonstrate that you care about your grades and are willing to work to improve them. Do optional work assignments that many students pass up. Extra-credit assignments and projects can mean the difference between a C and a B. Instructors are not obligated to assign extra work, but if they offer, take advantage of that situation.

Transfer Rules (NJCAA)

■ General rules that apply to any transfer student

- 1) Transfer students are those who have attended any college beyond the first 15 calendar days of a term or have participated in an athletic contest, and at a later date enrolls and attends classes at another college.
- 2) Students may not participate in the same sport during the same academic year at two different colleges. Fall participants in the sports of softball, baseball and tennis shall not prevent students from competing in the same sports during the spring season or the same academic year after having transferred from another college and satisfied all the transfer provisions of the eligibility rules. One exception is if a student has transferred from a school that has dropped his or her particular sport. Documentation of the program being dropped must be provided when submitting the eligibility.

- 3) Students who participate in a sport before a term begins, between terms or within the first 15 calendar days of a term and subsequently transfer before or within the first 15 calendar days of the term must serve probation before they are eligible to participate in athletics.
- 4) Students who are serving probation shall not dress for any contests.
- 5) Whenever students are required to serve probation, they must be enrolled in 12 credit hours at the institution where they are participating.
- 6) To be eligible in a sport that spans two terms, transfer students must be enrolled in 12 or more credit hours during the term when the season of that sport begins. The students must also be enrolled at the college where they have chosen to participate.

Transfers from Another NJCAA Institution

There are various rules and regulations regarding students who transfer from another NJCAA member institution. These rules and regulations are listed in the NJCAA handbook and casebook. If you fall under this category, check with the athletic director concerning these rules.

Transfers from Senior College/Non-NJCAA Institution

Same as above.

Rules Governing Amateur Status

- 1) Student Athletes are permitted to:
 - Accept scholarships and educational grants-in-aid in accordance with the bylaws of the NJCAA.
 - Officiate at sports contests provided compensation does not exceed the going rate.
 - Serve as coach or instructor for compensation outside their institution provided they are not paid to coach or teach in the sport they are participating in at the intercollegiate level.
 - Serve as paid supervisor of children's sports programs such as summer camps or recreation department programs. The pay shall not be on a fee-for-lesson basis.
- 2) Student athletes shall not:
 - Receive money beyond actual expenses for participating in any athletic contest.
 - Give lessons on a fee-for-lesson basis.
 - Be employed to teach physical education or coach any sport for their college.
 - Take any financial assistance, or enter into an agreement of any kind to compete in professional athletics, with the exception of baseball athletes who participate for not more than 30 days in professional baseball.
 - Try out with a professional sports organization while enrolled full-time during any part of the academic year unless the eligibility in that sport has been exhausted.
 - Contract orally or in writing to be represented by an agent.

WNCC Drug & Alcohol Policy

I. ATHLETIC DRUG POLICY

All student-athletes at Western Nebraska Community College are required to adhere to this drug policy. The purpose of this policy is to protect the health and welfare of the student-athletes and to promote a drug free athletic environment. This will be accomplished through education programs, drug testing, and appropriate treatment and response.

II. PURPOSES OF THE DRUG POLICY

The primary reason for the Drug Policy at WNCC is the well being of the student-athlete. The intention of this program is not to punish but to educate and treat individuals with drug problems. This will reduce health threats to student-athletes and promote the fairness of competition in compliance with NJCAA policies regarding drug abuse.

III. EDUCATION

Western Nebraska Community College will provide educational programs every semester to alert student athletes of the health risks and dangers associated with drug use/abuse. Student-athletes are required to participate in at least one program every semester.

IV. DRUG SCREENING

A. Administrators of the Drug Screening Program

Western Pathology Center or other certified drug program administrator will perform all drug testing with qualified personnel.

B. Notification and Consent

All student-athletes will be notified of when and where drug tests will be performed, although tests will be performed randomly. All student-athletes must read and sign a drug testing consent form every year in order to be eligible for NJCAA Division I athletics. Any student not willing to read and sign a consent form will be considered ineligible for participation in WNCC Athletics.

C. Confidentiality of Test Results

All information and records associated with the WNCC drug testing policy, including test results, will remain confidential and, unless otherwise required by law, will be released only to the following persons:

1. Athletic Director or his/her designee.
3. Dean of Student Services or his/her designee.

D. Drugs for Which the Screening will be Conducted

Substances that may be randomly tested for: alcohol, amphetamines, cannabinoids, cocaine, opiates, synthetic opiates and PCP, and other substances, such as but not limited to steroids, barbiturates, and benzodiazepines without advance notice.

E. Frequency of Screening

Includes Tests by WNCC, NJCAA, and Other Organizations

For testing administered by or on behalf of WNCC, Athletic Director, or his/her designee, will notify students and head coaches of scheduled drug testing dates and times. Student-athletes are subject to the following types of testing:

- New student-athlete testing
- Random testing
- Reasonable suspicion testing
- Post-accident testing
- Return to play testing
- Follow-up testing

Testing may occur throughout the calendar year, including during the summer. Athletic Director, or his/her designee, may also test students based upon just cause or reasonable suspicion so that drug testing may produce evidence of drug use.

F. Specimen Collection

For Tests Conducted on Behalf of WNCC

Western Pathology Consultants or other certified drug program administrator under contract with the college will supervise the collection, screening, and analysis of a urine or saliva sample from the student-athlete; **this may be an observed collection.**

Each urine and/or saliva sample will be analyzed for the presence of banned substances and is the property of WNCC. Any time a student receives a positive result, the student will be subject to the consequences outlined below. The student will be responsible for obtaining necessary signatures on a routing form provided by the Athletic Director or his/her designee to demonstrate that required meetings have occurred.

V. DESIGNATED COUNSELING PROGRAMS

WNCC encourages students to seek assistance for problem drug and alcohol use. All student athletes testing positive will be required to attend counseling and drug assessment at the direction of the Athletic Director or his/her designee.

VI. SANCTIONS & APPEALS

A. First Positive Test

If a student-athlete receives a positive test result for any banned substance or if a missed test is treated as a first positive, the following consequences will occur:

1. The student-athlete will be declared ineligible for one (1) week of practice and/or competition to commence on the day after report of test results.
2. The student-athlete will be subject to repeated unannounced drug testing to be conducted at any time under the direction of the Athletic Director or his/her designee.
3. Athletic Director or his/her designee will meet with the student to discuss the test results, to discuss the potential consequences of drug use on health and performance, and to provide information about on-campus and off-campus resources for drug counseling.

B. Second Positive Test

If a student receives a second positive test result for any banned substance (the substance does not need to be the same substance that resulted in any earlier positive test), or if a missed test is treated as a second positive, the following consequences will occur:

1. The student-athlete will be declared ineligible for the remainder of the regular season and post-season competition.
2. The student-athlete shall also remain ineligible until he/she retests negative.
3. Athletic Director or his/her designee will meet with the student to discuss the test results, to discuss the potential consequences of drug use on health and performance, and to provide information about on-campus and off-campus resources for drug counseling.
4. The student-athlete will be subject to repeated unannounced drug testing to be conducted at any time under supervision of the Athletic Director or his/her designee.

C. Third Positive Test

If a student-athlete receives a third positive test for any banned substance (the substance does not need to be the same substance that resulted in any earlier positive test), or if a missed test is treated as a third positive, the following consequences will occur:

1. The student-athlete will be permanently suspended from the team.

D. Missing a Test

If a student-athlete fails to report for a drug test after being notified of the test, he or she will be required to provide a specimen to a designated facility at a time designated by WNCC and the student-athlete will be required to pay for the test. Except in extraordinary circumstance, the rescheduled time will be within 24 hours of the scheduled test. **The missed test will be considered a positive test until proven otherwise.**

The student-athlete will not be permitted to play, practice, and attend team meetings, use WNCC facilities, or attend non-public WNCC activities until a missed test has been retaken as required by this policy.

Failure to provide a specimen at the rescheduled test will be treated as (and subject to the consequences of) a positive test.

If the student-athlete is tested at the rescheduled test and the test is negative, it will not be considered a positive test. The student-athlete will be required to pay for the full cost of the rescheduled sample collection. The student-athlete is responsible for getting to the rescheduled test at the designated place and time. The head coach will be notified by the Athletic Director or his/her designee of the missed test, the consequences for missing the test, and the student-athlete's obligation to seek the rescheduled test.

Student-athletes are required to complete their academic responsibilities (e.g., classroom or field experiences) and may be allowed to reschedule a drug test due to a documented academic conflict. The rescheduled test must occur within 24 hours of the scheduled test. To be allowed to reschedule within 24 hours, the student-athlete must inform the Athletic Director or his/her designee of an academic conflict at the time of the notification of the testing procedure. Student-athletes will be required to document each academic conflict to avoid an unexcused absence.

WNCC staff has the discretion to decide whether the absence will be excused and to verify the academic conflict prior to the student-athlete missing the test.

E. Access to Information about Test Results

The Athletic Director and the Dean of Student Services, or his/her designees, will be informed of test results and missed tests that are treated as positive tests. Other college employees may be informed of test results to the extent necessary for the implementation of this policy.

F. Appeals Process

A student-athlete may appeal the finding of a positive result, violation of this policy, or the sanction imposed for either a positive test or violation of this policy. To appeal, the student athlete must provide written evidence of material procedural error, evidence that refutes the positive finding or violation, or evidence that the sanction is unreasonable. The student-athlete must submit the written appeal to the Dean of Student Services within seven days after the student is notified of the decision to be appealed. If the student does not appeal within seven days, the result, finding, or sanction cannot later be reviewed. The decision of Athletic Director to suspend a student-athlete from play or practice on medical grounds is not a sanction (and cannot be appealed) under this policy. The Dean of Student Services will review the appeal and evidence de novo on the record, and will make a written decision to the student and Athletic Director within ten (10) school days. This decision will be final.



Marketing & Public Relations Department
1601 E. 27th St.
Scottsbluff, NE 69361
(308)635-6080 phone – (308)635-6100 fax
mrein@wncc.net

CONSENT TO PHOTOGRAPH

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

I hereby authorize the duly appointed representative(s) of Western Nebraska Community College to take such photographs of me as he/she may desire for publicity, advertising, professional and/or educational use. I also permit this representative to print and reprint and/or publish and republish photographs for the above stated purposes. All photographs become the property of Western Nebraska Community College.

Student-Athlete Signature

Date

Athletic Drug-Statement

Western Nebraska Community College has a comprehensive drug screening program for our student-athletes. **Board Policy 500.4050.96** states that student-athletes in the college athletic programs will be subject to mandatory testing. The purpose of this policy is to provide education for the student-athletes, prevention of drug abuse among athletes, to aid in the rehabilitation of athletes who may have a possible drug problem, and to help maintain a positive athletic image.

Each student-athlete is subject to be tested a minimum of two times within the school year. Any student-athlete who refuses to be tested will be considered drug positive and will face appropriate consequences. All names are chosen at random, and results will be confidential. Student-athletes who test positive for banned substances will be subject to the disciplinary actions outlined in the board policy.

As a student-athlete of Western Nebraska Community College I understand that the institution has the right to screen all athletes for drug use, regardless of their scholarship status. By signing this document I also understand that I can be randomly tested for drugs throughout the academic year, and if I am caught in possession, manufacturing, distributing, or under the influence of a controlled substance I am subject to disciplinary action by the college.

Student-athlete name (Please Print)

Date

I, _____, have received a copy of this handbook, and have read the information it contains and understand all its meanings. Any questions that I may have had, I went to either the athletic director or my coach to further explain the rules that govern junior college athletes. I, also understand that by going against the rules in the booklet I am subject to penalties handed down by either the athletic director, my coach, administrators of the college, or the NJCAA.

Athlete signature

Date

Parent signature and date