

# HEALTH INFORMATION MANAGEMENT SERVICES

Scottsbluff/Sidney/Alliance

## Programs and Awards:

### DI.5107A - Medical Transcriptions (43 Credits)

The program is designed to prepare the student to enter the health information field with either a diploma or Associate of Applied Science degree. Students receiving a diploma will be prepared to work in entry-level positions as a medical transcriptionist or coding technician in a variety of health care settings. Those receiving an Associate of Applied Science degree will be able to work in a variety of entry-level positions because of greater clinical and didactic preparation.

The program is a partnership between Western Nebraska Community College and Central Community College with some classes being taught using the distance-learning format. Western Nebraska Community College has an articulation agreement with Mid-Plains Community College to offer the HIMS courses to MPCC students. The programs at Western Nebraska Community College and Central Community College are accredited by the Commission on Accreditation of the Allied Health Educational Programs (CAAHEP) in cooperation with the Council on Accreditation of the American Health Information Management Association. Students graduating from the program are eligible to take the national qualifying examination for certification as an RHIT (Registered Health Information Technician).

## Objectives

- To prepare students to enter the health information field at either the diploma or Associate Degree level.
- To enhance students' ability in oral, written, and communication skills.
- To enhance students' ability in interaction with others.
- To articulate the student in the diploma options into the Associate of Applied Science degree option if desired.

- To prepare the student receiving an Associate of Applied Science degree to take credentialing exams to become an R.H.I.T. (Registered Health Information Technician).
- To provide the student wishing to seek a baccalaureate degree in Health Information Management the skills and tools needed to be successful.

## Notes

- It is strongly recommended that students who wish to enroll in the HIMS program of study consult with the program director prior to enrolling in classes for details of specific program requirements.
- Students following the diploma option must demonstrate competency in writing and mathematics by assessment (COMPASS/ASSET) or by passing the appropriate mathematics and writing courses (MATH-0150, MATH-0160, or OFFT-1500 and ACFS-0050W). This is in addition to the required curriculum for the diploma option.

## Required Curriculum - Medical Transcriptionist Diploma

| 1st Sem, Course  | Credit            |
|--|-------------------|
| HLTH-1060 Medical Terminology .....                            | 2                 |
| BIOS-1160 Human Anatomy and Physiology                         |                   |
| or   |                   |
| LPNR-1110 Body Structure and Function.....                     | 4                 |
| ENGL-1500 English Composition 1 .....                          | 3                 |
| HIMS-1250 Introduction to Health Information Management .....  | 3                 |
| HIMS-1300 Legal Aspects of Health Information Management ..... | 2                 |
|  | <b>14 Credits</b> |

| 2nd Sem, Course                             | Credit            |
|---|-------------------|
| MATH-0160 Introductory Algebra .....        | 4                 |
| INFO-1100 Microcomputer Applications.....   | 3                 |
| HIMS-1400 Disease Process 1 .....           | 3                 |
| HIMS-1350 Health Care Delivery Systems..... | 2                 |
| HIMS-1450 Medical Transcription .....       | 3                 |
|   | <b>15 Credits</b> |

| 3rd Sem, Course   | Credit |
|---|--------|
| HIMS-2400 Disease Process 2 .....                                     | 3      |
| HIMS-2450 Medical Transcription 2 .....                               | 3      |
| HIMS-2460 Medical Transcription Professional Practice Experience..... | 3      |

|           |  |                   |
|-----------|--|-------------------|
| HIMS-2650 | Employment Research and<br>Professional Issues ..... | 1                 |
| PSYC-1050 | Introduction to Psychology.....                      | 3                 |
|           |  | <b>13 Credits</b> |