



USING SYMBOLS AND ABBREVIATIONS

Try to develop a “shorthand” system of your own. Here are some suggested symbols and abbreviations:

Lk = like	Ψ = psychology
ex = example	1 = one
e.g. = for example	2 = two, to, too
p. = page	↑ = increase
i.e. = that is	↓ = decrease
Imp. = important	& = and
wd = word	# = number
ref = reference	\$ = number
wrt = write	A & P = Anatomy and Physiology
Q or ? = question	dev = development
w/ = with	wkbk = workbook
w/out = without	ckbd = chalkboard
> = greater than	lrn = learn
< = less than	bec = because
~ = about	wk = week
∴ = therefore	esp = especially
→ = leads to	occas = occasionally

In addition

- * Omit a, an, the
- * Abbr any wrd by omtng mddle vwls.
- * If you invent unusual abbreviations, be sure to keep them on a page in your notebook.
- * If you want practice, try taping a lecture or two, and work out a “shorthand” system outside class.