

OFFICE/TUTORING PROCEDURES

9. Were the procedures reasonable and clearly communicated regarding program needs? (student contact information, payroll, attendance, etc.)

10. Can you suggest any information/procedures which would have helped you to be more effective?

11. Were your questions and problems dealt with effectively by the Director or staff? If not, what could have been done differently?

12. Was the Director responsive to your needs (textbooks, paper, materials)? If not, how could that be changed?

13. Do you have any suggestions on how tutoring can be more effective for this college and this population of students?

**PLEASE USE THE REST OF THIS PAPER FOR ANY SPECIFIC CONCERNS
YOU MAY HAVE THAT WERE NOT ADDRESSED ABOVE!**

NAME (Optional): _____ DATE: _____